

**August 10, 2016  
HSPE Meeting Minutes**

Dial-in number: (808) 471-2663 Host Code: 1203#

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**REGULAR BUSINESS (12:00 noon, 40 mins.)**

1. Minutes of the previous meeting. (M Silva, 12:00 noon)  
[Minutes approved as written.](#)
2. Treasurers Report (Kurt, 12:01 pm)  
[Checking: \\$3,630.88](#)  
[Savings: \\$20,515.05](#)
3. 2016-2017 Budget (Kurt, M Silva, 12:03 pm)  
[Waiting on more info from Curtis, need to verify impact from travel and understand how much money may need to be disbursed to the chapters](#)
4. NSPE Update (M Silva, 12:05 pm)
  - [We should all be getting the email updates from NSPE](#)
  - [LicensedPEday was successful for the first time and will hopefully pick up next time](#)
  - [Louisiana society had a victory in the licensure protection, test will continue to be required, rather than simply transferring even from a state without requirements](#)
5. Western & Pacific Region Update (M Silva, M Kamaka, 12:08 pm)
  - [This role may be better for the president elect, M Kamaka](#)
  - [Dues for each chapter are a bit cumbersome for the national society, perhaps the dues could be standardized to make it easier for everyone](#)
6. HSPE Google account (M Silva, 12:10 pm)  
[Good place to save documents, easier to keep track of paperwork, docs, photos, etc.](#)  
[Can also send group emails, include distribution of the Wiliki newsletter \(or at least a link to it\).](#)
7. Revisions to HSPE constitution and bylaws (Curt, M Kamaka, M Silva, 12:13 pm)  
[Push to next month's agenda](#)
8. Installation of HSPE and Maui Chapter officers for 2016-17, NSPE President Kodi Jean Verhalen Nov. 12<sup>th</sup> on Maui (Curt, M Silva, 12:15 pm)
  - [Joint meeting with Maui Chapter.](#)
  - [Mike will email Kodi to find out where she's staying and plan the meeting closer to her hotel.](#)

9. HOD position (Curt, Majella, 12:20 pm)  
Curt and Majella will talk offline and we can discuss again next time. Majella is technically at the end of her 2-yr term, but she's willing to stay on.
10. Educational Foundation (Curt and Mandy, 12:23 pm)  
No discussion with Barry lately, need to continue soon. Everyone needs to agree on an amount or percentage, it does depend on participation each year. The cost from a couple of years ago was around \$3,000 but it can get up to \$5,000.
11. Continuing education requirement for licensure (M Kamaka, 12:28 pm)
  - ASCE members were actually split almost 50/50 based on Mike Kamaka's conversation.
  - Continuing education may protect and solidify the professional license. It would ensure that other industries (i.e. construction management) don't impose on our job and professional requirements.
  - Accessibility to CE is highly dependable on the definition and vision for Hawaii CE. Different states do it differently, with some being easier than others. CE can be in-house training, self-reported, etc.
  - We can contact other engineering societies, but at the same time make sure we represent our members. We do need to ensure consensus before trying to lobby for a change in the license renewal process.
  - Each chapter could do a presentation and then get members to vote. Only actual HSPE members could vote, vote could include caveats for training accessibility, self-reporting, etc.
  - Action item: presentation / talk story and/or distribution materials prepared by HSPE (Mike Kamaka and Sara Doi). A month or two to put together and review. It can then all be presented at the chapter level, and a vote can be setup for 2017 by email or survey
12. Website updates (Mandy, 12:40 pm)
  - Website officer information needs to be updated. Mandy needs photos for Mike Kamaka, Curt, Mike Lum.
  - Mandy will give website responsibilities to Irina; overall website may need to be updated to something friendlier. Mandy and Irina to meet next month and transfer responsibilities.

#### **CHAPTER UPDATES** (12:45 pm, 3 minutes each)

- Maui Chapter  
End of the year BBQ took place last weekend and it was a success  
September meeting will most likely be a MECO substation tour with Society of Women Engineers
- Big Island Chapter  
None
- Kona-Kohala Chapter  
None
- Honolulu Chapter  
The Honolulu chapter is getting revised, Sara Doi can be the Honolulu Chapter director and is happy to help with the CE discussions/presentation/etc.

#### **OPEN DISCUSSION**

MathCounts coordination will start in September, get ready.

**Teleconference meetings will normally be the second Wednesday of each month @ noon. Majella will setup the conference bridge.**

**Next regular meeting Wednesday, September 14, 2016.**