

May 13, 2015
HSPE Meeting Minutes
 Comments in blue

Participants:

Darren Okimoto	President	dokimoto@wsue.com
Majella Stevenson	NSPE HOD Representative	MujTravel@aol.com
Kurt Kunimune	Secretary	kkunimune@bowersandkubota.com
Mike Silva	Maui Chapter Vice President	mike@femaui.com
Mandy Saito	Maui Chapter Director	mandy@femaui.com

cc: Curtis Beck	President Elect	curt137inverse@yahoo.com
Joelle Dubois	Past President/Treasurer	jdubois@bowersandkubota.com
Barry Nakamoto	Educational Foundation	barry.nakamoto@heco.com
Peter Dahlberg	Kona-Kohala Director	pdahlberg@hawaii.rr.com
Marc Botticelli	Kona-Kohala President	marc@wrsasolutions.com

UPCOMING EVENTS

- No HSPE Fundraiser Golf Tournament in 2015
 - + HSPE website offered for HSPEEF to advertise for fundraising.
 - + No discussion. Barry has not provided a letter. Remove from agenda.
- Western & Pacific Region 2015 regional meeting (July 14 to 19, 2015)
 - + Majella and Mike have registered and made hotel reservation. Both still need to book flight reservation.
 - + No update from Curt on registration or travel arrangements.
 - + Majella and Curt need to fill out forms for reimbursement from NSPE.
- HSPE Financial Update
 - + Current Balances– Joelle could not call in, but provided through email the April 19, 2015 ASB Statement and current balance.
 - Savings: \$18,510.79
 - Checking: \$7,749.69
 - + Checking Account does not reflect the \$6,000.00 check for the Maui Chapter loan.
 - + Joelle completed the DCCA registration and paid the necessary fee for this year.
- Ethics Training Presentation: Curt and presentation – will include actual cases of ethical analysis in the presentation.
 - + Curt could not attend call. Darren mentioned that this will be put on hold for a while. Remove from agenda.
- HSPE Website
 - + Meeting minutes have been uploaded (January to April)
 - + Working on adding a section for Engineer of the Year recipient. Will be done this month.
 - + Mandy is open to updating the website. Please let her know if you have any suggestions.
- Wiliki Article Ideas
 - + Marc submitted an article last month on the Keahou Aquifer.
 - + Kurt is always looking for ideas for the Wiliki. The deadline for the Wiliki is the 15th of every month.

7. 2015 Installation Banquet
 - + Still waiting for response on the NSPE officer travel schedule for July/August. Installation date is dependent on when they are available.
 - + Mandy suggested that the installation be on a weekend since many of the officers work and are traveling from outer island. Darren mentioned that typically the informal installations are done on Friday, but it is dependent on the NSPE officer's schedule.

8. HSPE State Vice President and Treasurer?
 - + Irina Constantinescu volunteered to fill the Treasurer Position. Irina will still be the Maui Chapter President for another term, but is also willing to be on the State Board as the Treasurer. Darren is concerned that there may be a conflict of interest since the Maui Chapter has a loan with the State Society. Darren will discuss this with Art Schwartz. If approved, the State Board will have all positions on the Board filled.
 - + The State Board voted and Mike Kamaka will be the incoming HSPE State Vice President

9. HSPE to host the next Western Pacific Regional Meeting
 - + HSPE has not hosted the WPR meeting in a long time and we should host the event. Curt mentioned this briefly during the April meeting.
 - + Irina volunteered to chair the committee if she is not the incoming State Treasurer.
 - + Mandy asked if HSPEEF could possibly donate to help with the cost of the event. Kurt will follow up with Barry.
 - + WPR website is referencing the old HSPE website. Mandy will email Curt for a point of contact and have the link updated with the new website address. Kurt will contact the past board member that was managing the old website to get it removed from the web.

CHAPTER UPDATES

- o Maui Chapter (MC)
 - + The Letter of Agreement (LOA) between State and Maui Chapter was reviewed by Art Schwartz. Comments received from Art and the State and MC Board was incorporated in to the LOA. An executed LOA was distributed to the both the State and MC Board.
 - + The MC received the \$6,000.00 check and opened a new bank account today. The MC Treasurer will be depositing the check tomorrow. According to American Savings Bank the EIN on the MC old bank account does not match the current HSPE or HSPEEF EIN number. The bank is concerned because they may have been filing taxes incorrectly for years.
 - + Within 60 days of the LOA the MC will provide the State Board with a report of the safeguards and procedures that have been implemented to manage the Chapter's finances.
 - + The MC did not receive any comments on the constitution from the membership. The State Society unanimously approved the MC constitution.
 - + On May 1st the MC had a joint pau hana with Society of Women Engineers at the Maui Brewing Company. The attendees were given a 45 minute tour of facility.
 - + Upcoming meeting will be held on June 5th at the Kahili Golf Course. The MC will have officer elections and a guest speaker. The guest speaker will be Rimma Murta and she will give a presentation on the proposed Maui Science Center. She does not have a physical location yet, but they plan to have a public center for kids. Where they can promote STEAM (science technology, engineering, art and math) through hands-on activities, education programs, and workshops.

- o Big Island Chapter
 - + No updates

- o Kona-Kohala Chapter
 - + No update.

- o State Board
 - + Many Board members were not able to call in. The review and approval of the State bylaws and constitution will be postponed until the next meeting in June.

Adjournment: 12:45 PM

Next teleconference meeting will be Wednesday, June 10th, 2015 @ noon. Majella will setup the conference bridge.

Dial-in number: 808-471-2663 Host Code: 1203# (need to update once setup)