



*A state society of the National Society of Professional Engineers*

April 8, 2015  
HSPE Meeting Minutes  
[Comments in blue](#)

Participants:

Darren Okimoto	President	<a href="mailto:dokimoto@wsue.com">dokimoto@wsue.com</a>
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**UPCOMING EVENTS**

1. No HSPE Fundraiser Golf Tournament in 2015
  - + [HSPE website offered for HSPEEF to advertise for fundraising. Barry looking to post the request letter used to solicit.](#)
2. Western & Pacific Region 2015 regional meeting (July 14 to 19, 2015)
  - + [No changes to reimbursement](#)
  - + [Majella, Curt, and Mike will attend this year.](#)
  - + [Still waiting on website to open for registration.](#)
    - [Mike needs to register on the NSPE Website, 2 tracks – choose leadership track.](#)
    - [Need to book travel arrangements. HSPE will reimburse flight, hotel, and registration. Special rate for hotel shown on NSPE website.](#)
    - [Good to stay till Saturday to attend the board meetings to give an insight on NSPE.](#)
3. HSPE Based on Maui and Increasing membership
  - + [End discussion about the Maui based HSPE Board](#)
  - + [No discussion on how to increase membership](#)
4. HSPE Financial Update
  - + [Current Balances](#)
    - [Savings: \\$18,510.18 \(No update. Updated statement due out April 18\)](#)
    - [Checking: \\$7,380.69](#)
5. Ethics Training Presentation: Curt and presentation – will include actual cases of ethical analysis in the presentation.
  - + [Per Curt, no update](#)
6. HSPE Website
  - + [No updates](#)
  - + [Wiliki Article Ideas](#)



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- + Darren to follow up with Marc and Kurt on the next article for Wiliki. Marc did not send information on new Kona Airport Fire Station and no update from Marc on the possible Keahou Aquifer write up for the next Wiliki Article
- 7. 2015 Installation Banquet
  - + Darren has not received any update from NSPE about NSPE officer travel schedule for July/August.
  - + 2015 Installation Banquet will be on Big Island. Per Curt, plan is to host the banquet during lunch in Kona and do separate "pau hana" style, less formal get together separately on the Hilo side for the members on the east side of the island.
- 8. HSPE President Elect and Vice President?
  - + Mike Silva will be the next HSPE President Elect
    - + Still looking for a VP for next year
    - + Need a new Treasurer to relieve Joelle for the 2015-2016 year

#### **CHAPTER UPDATES**

- o Maui Chapter
  - + Maui Chapter requested financial assistance of \$6,000 from the State Chapter to cover outstanding obligations due to certain financial hardships. The State Society reviewed the Maui Chapter's request and unanimously approved a measure to assist Maui Chapter. Next steps: Draft Letter of Agreement (LOA) between State and Maui Chapter to provide loan, loan amount, terms, and payment schedule. LOA will be reviewed and approved by Art Schwartz, legal counsel for NSPE HQ and signed by both State Society and Maui Chapter leadership before funds are issued.
  - + Maui Chapter submitted chapter bylaws and constitution for State Society review and approval. State Society unanimously approved Maui Chapter bylaws, but deferred review of the Maui Chapter constitution to next month's meeting, based on the Maui Chapter's request to allow the Maui Chapter membership additional time to review and comment.
- o Big Island Chapter
  - + No updates
- o Kona-Kohala Chapter
  - + No update.
- o State Board
  - + Tasker for Board to review State bylaws and constitution. Will vote on approval at the next meeting.

Adjournment: 1:00 PM

**Next teleconference meeting will be Wednesday, May 13th, 2015 @ noon. Majella has setup the conference bridge.**

**Dial-in number: 808-471-2663      Host Code: 1203#**