



December 13, 2013
 HSPE Teleconference Meeting Minutes
 (December 13 comments in bold blue)

Participants:

Joelle Dubois	President	jdubois@bowersandkubota.com
Darren Okimoto	President Elect	dokimoto@wsue.com
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cc:

Marc Botticelli	Kona-Kohala President	marc@wrsasolutions.com
Peter Dahlberg	Kona-Kohala Outgoing Pres.	pdahlberg@hawaii.rr.com
Soo Choi	Secretary	choi@coffman.com
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Barry Nakamoto	Educational Foundation	barry.nakamoto@heco.com

JOELLE'S GOALS THIS YEAR AS PRESIDENT

1. Financial Accountability - Transparency in HSPE and HSPE EF Budget and Account Balances – **No progress**
2. Involve Membership as a whole (not just the State Board) – Finalize mailing list of NSPE members in Hawaii.
 - Joelle**
 - o **Did receive list from NSPE. Will send to Curt who will try and update. Currently, there are 135 members**
 - o **Joelle may send letter to firms listed on ACECH roster, encouraging membership**
 - o **Pitch would be to join NSPE with the State rider**
 - o **So far, Joelle has recruited two new members**
 - o **Goal is to increase membership**
 - o **To facilitate the process for individuals taking the PE exam**
 - o **Enhanced military certifications**
 - o **Lobbying for Transportation and Infrastructure dollars**
 - Curt**
 - o **Ask people what motivates individuals?**
 - o **Goal is to support local Chapters, Mathcounts, scholarships, etc.**
3. Social Gatherings – Picnic/Chili cook off possibly in **March, 2014**

NSPE BYLAWS

Joelle forwarded Bylaws. Brief discussion took place. Items discussed included:

Bylaw 7 – Board of Directors, Section 1

- o **2nd sentence – “It shall adopt and monitor a budget and cause the accounts of the treasurer to be audited not less than once a year”**
- o **Need more information from Nathan such as current revenue sources (Wiliki, membership dues)**
- o **There is concern of audits**
- o **Need information on budgets for auditing purposes**
- o **Per Darren, can HSPE State Board may be liable for financial information not being filed annually?**

- Also, Chapters are not seeing monies for Mathcounts from golf tournament
- Curt to discuss with Barry and/or Scott

Bylaw 9 – Elections, Section 3 – first sentence

- Should it be changed from “The secretary shall mail or electronically transmit an official ballot of each voting Member in good standing on or before May 15” to “The secretary may mail or electronically transmit an official ballot of each voting Member in good standing on or before May 15”? Keep or change?

Bylaw 10 – Officers, Section 4 – first sentence

- “Treasurer – it shall be the duty of the treasurer to protect all funds and financial records of account of the Society, providing an annual report of receipts and disbursements made on behalf of the Society.” Just wanting to know if Nathan can provide this info.

Bylaw 11 – Committees, Section 1 – first sentence

- Should it be changed from “Standing committees of the Society shall include:” to “Standing committees of the Society may include:” Keep or change?

Can each Board member review the current HSPE bylaws, review the responsibilities outlined for his/her position, and provide comments and revisions to incorporate into the updated Bylaws. Once finalized and approved by the Board, the Bylaws will be added to the website.

NSPE MEETINGS

- Per Joelle, typically the HSPE president and HoD delegate attend the annual national meeting with certain expenses subsidized by HSPE.
- Per Joelle, typically, the president-elect has been attending the WP&R meetings, which have been in the spring
- Upon receipt of the necessary financial information, the Board can review and discuss which board members should attend the respective NSPE meetings.

ENGINEER OF THE YEAR

- Per Joelle, 1 candidate from NAVFAC may be nominated. The application deadline may possibly be extended to end of the year.
- Will Maui Chapter have any nominations?
- Per Kurt, EOY needs to be selected in early January so that EOY photo and bio can be sent to the Wiliki by January 15, 2014

CHAPTER UPDATES

- Maui Chapter
 - Per Mandy, nothing to report at this time.
- East Hawaii Chapter
 - Per Curt, nothing to report at this time
- Kona-Kohala Chapter

Next meeting will be on January 17, 2013 at noon. Majella to set up call in numbers(?).