



**September 14, 2012, 2011 HSPE Teleconference
Meeting Notes, Rev 1**

Participants:

Darren Okimoto	Vice President	dokimoto@wsue.com
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cc:

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Marc Botticelli	President Elect (Kona-K)	marc@wrsasolutions.com

RECAP OF JULY MEETING MINUTES

- o Possible 1-Day Conference: Joelle was thinking of organizing a joint 1-day conference with CMAA. What is the status?
- o UH CoE Career Day: Need Kurt, Joelle, and/or Majella to provide update on Career Day at UH for fall.
- o Tax Exempt Status: Marc to email Darren Chyrstal Yamasaki's contact info since she handles the financials for the Kona-Kohala Chapter. Darren received paperwork from Nathan for what the State HSPE submits for taxes and forwarded that information to the Maui Chapter Board for their review.
- o Wiliki Article Ideas: Need Kurt to provide update on Wiliki article ideas next meeting.
- o HCES: Majella and Joelle attended the HCES meeting that took place on August 21. Update to be provided at next meeting.

WEBSITE

- o Website has been edited to include correct titles and contact information only.
- o It was suggested that photos be added to the website to provide additional information and to embellish the website. Some photo ideas include: golf tournament photos, Mathcounts, Installation Luncheon in Maui, etc. No single person should be responsible for taking photos since everyone can take photos.
- o Photos should be emailed to Soo Choi to post onto website. Please provide a short description of the photos.
- o Curt suggested a blog or forum for the new website. This can be done with time and patience if the website and organization would benefit from this. Soo suggested that we keep the website simple and provide information only for now.

RECAP OF HSPE GOLF TOURNAMENT

- o Cleared approximately \$11,000 from the tournament. Barry to confirm.
- o There was no hole-in-one winner. If there had been, the \$10,000 would be provided via insurance. Insurance costs \$200. Curt would like someone from Hilo Chapter to work on the insurance paperwork for the next golf tournament.
- o There were a lot of unexpected expenses at Mamala Golf Course which caused the golf tournament to cost more at Mamala than Waialeale. Curt said that HSPE should consider going back to Waialeale to reduce overhead and to eliminate the security hassle we had this year.
- o Provide additional information on the Golf Tournament on the website for next year.
- o HSPE members should brainstorm ways to make the next golf tournament more successful.
- o There are discussions about having a golf tournament in Maui. To be discussed further later.

CHAPTER UPDATES

Big Island Chapter

- *Big Island Engineering Association is supporting UH Hilo to provide a full, general engineering curriculum (4 years). Survey results were collected and there was a lot of positive feedback from the local engineering community who would favor local engineering graduates for hire. UH Hilo currently only offers a 2 year program, which include general requirement classes (math, science, etc) to transition into the full engineering program at UH Manoa.*
- *Curt hopes UH Hilo engineering curriculum could receive ABET accreditation in the future. Curt is going to look into the ABET accreditation process to see what is required. Curt will provide update at next meeting.*

Maui Chapter

- *There is an upcoming Joint meeting with AIA on Wednesday, Sept. 19th.*
- *There will be a fundraiser at Flatbread Pizza to help cover expenses for the Maui Chapter Engineers Week activities.*

TELECONFERENCE PARTICIPATION

- *Understanding that we are all so busy with last minute meetings, deadlines, etc., Curt suggested that when board members are not available to participate in the scheduled teleconference to let the Secretary know in advance so that discussion details can be added to the agenda. Providing a quick e-mail update to the board on the status of any outstanding items from the previous meeting minutes will allow the topics to be covered and progress without the responsible board member's participation.*

TELECONFERENCE MEETING SCHEDULE

Friday, October 12, 2012. Noon.

- *If noon on Fridays do not work well for everyone, let's select a better time and date to have our teleconferences. Any suggestions? ... i.e. 5pm on Thursdays or 11am on Fridays?*